

MUNICIPAL YEAR 2010/11 REPORT NO.

COMMITTEE :
Licensing Sub-Committee
8 September 2010

REPORT OF :
Principal Licensing Officer

LEGISLATION :
Licensing Act 2003

Agenda - Part	Item
	SUBJECT : Applications to review two premises licences
	PREMISES : Willow (formerly known as Winchmore Arms) 235 Winchmore Hill Road N21
	WARD : Southgate

1. LICENSING HISTORY & CURRENT POSITION :

1.1 A copy of a location map of the premises is attached as Annex 01.

LICENCE 1 – LN/200501025

- 1.2 On 8 August 2005 an application by Mr Keith Freeman to convert an existing Justices On Licence and an existing Public Entertainment Licence to a Premises Licence, which was not subject to any representations, was granted by officers in accordance with delegated powers.
- 1.3 On 21 February 2007 an application by **Messrs Phidias and Simis Kouttis** to transfer the Premises Licence, which was not subject to any representations, was granted by officers in accordance with delegated powers.
- 1.4 This Premises Licence permits :
- 1.4.1 **Hours the premises are open to the public** : Sunday to Saturday from 00:00 to 00:00 (i.e. 24-hours a day, 7-days a week).
- 1.4.2 **Supply of alcohol (on and off supplies)** : Sunday from 10:00 to 22:30 and on Monday to Saturday from 10:00 to 23:00.
- 1.4.3 **Recorded music** : Sunday to Saturday from 00:00 to 00:00 (i.e. 24-hours a day, 7-days a week).
- 1.4.4 **Live music, Performance of dance, Facilities for making music & Facilities for dancing** : Monday to Saturday from 09:00 to 23:00.
- 1.4.5 **Late night refreshment** : Monday to Saturday from 23:00 to 23:30.
- 1.5 A copy of this Premises Licence is attached as Annex 02.
- 1.6 This premises licence is in force solely in respect of the Ground Floor of the premises.

- 1.7 The Licensing Act 2003 prohibits the variation of premises licences so as to include any new area. In these circumstances an application for a new premises licence must be made.
- 1.8 After 21 February 2007 Messrs Phidias and Simis Kouttis were granted Planning Permission to extend the Ground Floor usable area and to include the First Floor as usable area.

LICENCE 2 – LN/200800171

- 1.9 On 21 May 2008 an application by **Messrs Phidias and Simis Kouttis** for a new Premises Licence (for usable areas of the Ground and First Floors), that was subject to representations from the Environmental Health Service, from the Trading Standards Service and from 63 (sixty-three) Interested Parties, was granted-in-part by the Licensing Sub-Committee.
- 1.10 The Chairman of that Sub-Committee made the following statement : “We have heard the many changes that the applicant intends to make to change the nature of the operation of these premises and as a result to change the clientele. We hope that this will remove the causes of complaints that have occurred in the past. We find that these have undoubtedly been many varied complaints about the operation of the premises in the past, including the period since the present management began and we find many of these to be justified. We are granting a license for the extended premises but not for the hours applied for. We are also imposing an additional condition to those agreed and modifying others. If the premises operate as the applicant says he intends they should, and there are no reoccurrences of the matters that have given rise to complaints, there is no reason why he should not apply, say in 6 months after the re-opening, for the hours to be extended. If however the nuisance of the past is repeated it is open to Environmental Health, Trading Standards or the residents to seek a review of the licence at which time a range of actions could be taken, including revocation of the licence.”
- 1.11 On 19 February 2010 application by **Messrs Phidias and Simis Kouttis** to vary the Premises Licence, which was not subject to any representations, was granted by officers in accordance with delegated powers.
- 1.12 This Premises Licence permits :
- 1.12.1 **Hours the premises are open to the public** : Sunday to Thursday from 09:00 to 23:30 and on Friday and Saturday from 09:00 to 00:30 the following day.
- 1.12.2 **Supply of alcohol (on supplies)** : Sunday to Thursday from 10:00 to 23:00 and on Friday and Saturday from 10:00 to 00:00.
- 1.12.3 **Live music & Recorded music** : Sunday to Thursday from 09:00 to 23:00 and on Friday and Saturday from 09:00 to 00:00.
- 1.12.4 **Performance of dance & Facilities for dancing** : Sunday to Saturday from 09:00 to 23:00.
- 1.12.5 **Facilities for making music** : Friday and Saturday from 09:00 to 23:30
- 1.13 A copy of this Premises Licence is attached as Annex 03.

2. THESE APPLICATIONS :

- 2.1 The applications were advertised in accordance with the requirements of the Licensing Act 2003.
- 2.2 Each of the Responsible Authorities were consulted in respect of each application.

LICENCE 1 – LN/200501025

- 2.3 On 17 June 2010 application was made by the **Trading Standards Service** (which is the Weights & Measures Responsible Authority for the borough) for a review of the Premises Licence.
- 2.4 The review is made on the grounds of the prevention of crime and disorder.
- 2.5 The authority considers that it is necessary, for the promotion of the licensing objectives to revoke the licence.
- 2.6 A copy of the application is attached as Annex 04.

LICENCE 2 – LN/200800171

- 2.7 On 17 June 2010 application was made by the **Trading Standards Service** (which is the Weights & Measures Responsible Authority for the borough) for a review of the Premises Licence.
- 2.8 The review is made on the grounds of the prevention of public nuisance.
- 2.9 The authority considers that it is necessary, for the promotion of the licensing objectives to modify the conditions of the licence as follows :
 - 2.9.1 **Hours the premises are open to the public** : Sunday to Thursday no change and on Friday and Saturday from 09:00 to 23:30.
 - 2.9.2 **Supply of alcohol (on supplies)** : Sunday to Thursday no change and on Friday and Saturday from 10:00 to 23:00.
 - 2.9.3 **Live music** : none.
 - 2.9.4 **Recorded music** : Sunday to Thursday no change and on Friday and Saturday from 09:00 to 23:00.
 - 2.9.5 **Performance of dance & Facilities for dancing** : no change.
 - 2.9.6 **Facilities for making music** : none.
- 2.10 A copy of the application is attached as Annex 05.

3. RELEVANT REPRESENTATIONS :

- 3.1 **Interested Parties :** Representations have been made, in support of the application, by persons living at 13 (thirteen) separate addresses in the vicinity of the premises. The grounds of representation include crime & disorder and public nuisance.
- 3.1.1 Copies of the representations are attached as Annex 06.

4. PROPOSED LICENCE CONDITIONS :

LICENCE 2 – LN/200800171

- 4.1 The conditions arising from this application are attached as Annex 07.
- 4.2 Condition nos. 1 to 21 are existing licence conditions. However the Trading Standards Service considers that it is necessary to impose condition nos. **22 to 36** on the licence.

5. RELEVANT LAW, GUIDANCE & POLICIES :

- 5.1 The paragraphs below are extracted from either :
- 5.1.1 Licensing Act 2003 ('Act'); or
- 5.1.2 Guidance issued by the Secretary of State for Culture, Media and Sport of March 2010 ('Guid'); or
- 5.1.3 London Borough of Enfield's Licensing Policy Statement of January 2010 ('Pol').

General Principles :

- 5.2 The Licensing Sub-Committee must carry out its functions with a view to promoting the licensing objectives [Act s.4(1)].
- 5.3 The licensing objectives are :
- 5.3.1 the prevention of crime and disorder;
- 5.3.2 public safety;
- 5.3.3 the prevention of public nuisance; &
- 5.3.4 the protection of children from harm [Act s.4(2)].
- 5.4 In carrying out its functions, the Sub-Committee must also have regard to :
- 5.4.1 the Council's licensing policy statement; &
- 5.4.2 guidance issued by the Secretary of State [Act s.4(3)].

Review :

- 5.5 In reviewing a licence the Sub-Committee will consider, and take into account, the complaints history of the premises and all other relevant information [Pol s.9.3].

Decision :

- 5.6 Having heard all of the representations (from all parties) the Sub-Committee must take such steps as it considers necessary for the promotion of the licensing objectives. The steps are :
- 5.6.1 to modify the conditions of the licence;
 - 5.6.2 to exclude a licensable activity from the scope of the licence;
 - 5.6.3 to remove the designated premises supervisor;
 - 5.6.4 to suspend the licence for a period not exceeding three months;
 - 5.6.5 to revoke the licence [Act s.52].
- 5.7 In deciding which of these powers to invoke, the Sub-Committee should so far as possible seek to establish the cause or causes of the concerns which the representations identify. The remedial action taken should generally be directed at these causes and should always be no more than a necessary and proportionate response [Guid s.11.19].

Background Papers :

None other than any identified within the report.

Contact Officer :

Mark Galvayne on 020 8379 4743

Address: Willow, Public House,
235 Winchmore Hill Road, London, N21 1QA



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Scale 1:1250

Date 10/08/2010

Licensing Act 2003

PART A – PREMISES LICENCE

Granted by the London Borough of Enfield as Licensing Authority

Premises Licence Number :

Part 1 – Premises Details

Postal address of premises :

Premises name :
 Telephone number :
 Address :

Where the licence is time-limited, the dates :

The opening hours of the premises, the licensable activities authorised by the licence and the times the licence authorises the carrying out of those activities :

(1) **Open to the Public - Whole Premises**
 Sunday : 00:00 - 00:00
 Monday : 00:00 - 00:00
 Tuesday : 00:00 - 00:00
 Wednesday : 00:00 - 00:00
 Thursday : 00:00 - 00:00
 Friday : 00:00 - 00:00
 Saturday : 00:00 - 00:00

(2) **Supply of Alcohol - On & Off Supplies**
 Sunday : 12:00 - 22:30
 Monday : 10:00 - 23:00
 Tuesday : 10:00 - 23:00
 Wednesday : 10:00 - 23:00
 Thursday : 10:00 - 23:00
 Friday : 10:00 - 23:00
 Saturday : 10:00 - 23:00
 Good Friday : 12:00 - 22:30
 Christmas Day: 12:00 - 15:00 & 19:00 - 22:30
 New Years Eve From the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.

(3) Recorded Music - Indoors

Sunday :	00:00 - 00:00
Monday :	00:00 - 00:00
Tuesday :	00:00 - 00:00
Wednesday :	00:00 - 00:00
Thursday :	00:00 - 00:00
Friday :	00:00 - 00:00
Saturday :	00:00 - 00:00

(4) Live Music - Indoors

Sunday :	-
Monday :	09:00 - 23:00
Tuesday :	09:00 - 23:00
Wednesday :	09:00 - 23:00
Thursday :	09:00 - 23:00
Friday :	09:00 - 23:00
Saturday :	09:00 - 23:00

New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day.

(5) Performance of Dance - Indoors

Sunday :	-
Monday :	09:00 - 23:00
Tuesday :	09:00 - 23:00
Wednesday :	09:00 - 23:00
Thursday :	09:00 - 23:00
Friday :	09:00 - 23:00
Saturday :	09:00 - 23:00

New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day.

(6) Facilities for Making Music - Indoors

Sunday :	-
Monday :	09:00 - 23:00
Tuesday :	09:00 - 23:00
Wednesday :	09:00 - 23:00
Thursday :	09:00 - 23:00
Friday :	09:00 - 23:00
Saturday :	09:00 - 23:00

New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day.

(7) Facilities for Dancing - Indoors

Sunday :	-
Monday :	09:00 - 23:00
Tuesday :	09:00 - 23:00
Wednesday :	09:00 - 23:00
Thursday :	09:00 - 23:00
Friday :	09:00 - 23:00
Saturday :	09:00 - 23:00

New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day.

(8) Late Night Refreshment - Indoors

Sunday :	-
Monday :	23:00 - 23:30
Tuesday :	23:00 - 23:30
Wednesday :	23:00 - 23:30
Thursday :	23:00 - 23:30
Friday :	23:00 - 23:30
Saturday :	23:00 - 23:30

New Years Eve : 23:00 - 05:00

Part 2

Name and (registered) address of holder of premises licence :

Name : Mr Simis Kouttis

Telephone number : 079 0423 8814

e-mail : Not provided

Address : 83 Bush Hill Road, Winchmore Hill, London, N21 2DG

Registered number of holder (where applicable) :

Not applicable

Name and (registered) address of second holder of premises licence (where applicable) :

Name : Mr Phidia Kouttis

Telephone number : 079 0423 8814

Address : 83 Bush Hill Road, Winchmore Hill, London, , , N21 2DG,

Name and address of designated premises supervisor (where the licence authorises the supply of alcohol) :

Name : Mr Simis Kouttis

Telephone number : 079 0423 8814

e-mail : Not provided

Address : 83 Bush Hill Road, Winchmore Hill, London, N21 2DG

Personal licence number and issuing authority of personal licence held by designated premises supervisor (where the licence authorises the supply of alcohol) :

Personal Licence Number : LN/200600666

Issuing Authority : London Borough Of Enfield

Premises Licence LN/200501025 was first granted on 8 August 2005.

Signed :

Date : 21st February 2007

for and on behalf of the
London Borough of Enfield

Licensing Unit, Civic Centre, Silver Street, Middx. EN1 3XH
Telephone : 020 8379 3578



Annex 1 - Mandatory Conditions

- 1. No supply of alcohol may be made under the premises licence:**
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence, or**
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.**
- 2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.**
- 3. Where the licence includes a condition that individuals are required to carry out any security activity at specified times at the premises each individual must be licensed by the Security Industry Authority.**

Annex 2 - Conditions consistent with the Operating Schedule

- 4. Alcohol shall not be sold or supplied except during the following permitted hours:**
 - (a) On weekdays (other than Christmas Day or Good Friday) 10:00 - 23:00;**
 - (b) On Sundays (other than Christmas Day) 12:00 - 22:30;**
 - (c) On Good Friday 12:00 - 22:30;**
 - (d) On Christmas Day 12:00 - 15:00 & 19:00 - 22:30;**
 - (e) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day.**
- 5. No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:**
 - (a) He is the child of the holder of the premises licence;**
 - (b) He resides in the premises, but is not employed there;**
 - (c) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress;**
 - (d) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.**
- 6. All chains and bolts are to be removed from the exit doors whilst the premises is open to the public. Barrel bolts are to be made removable on exit doors.**
- 7. An effective counting system must be used to determine the number of members of the public that are on the premises at any one time.**
- 8. The maximum number of members of Public that may be admitted whilst this licence is in use shall not exceed 100.**
- 9. All external doors and windows to be kept closed whilst live or recorded music is being played.**
- 10. Notices shall be prominently displayed at the exits to the premises requesting patrons to leave quietly.**

11. The licensee must ensure that noise levels do not reach levels likely to create a noise nuisance to surrounding residents. This will require the licensee or nominated duty manager to regularly monitor noise levels for each event at the site boundary and to take appropriate action.

12. Supervisory staff shall be employed on the premises at all times regulated entertainment is provided. One attendant shall be positioned at the front entrance during public entertainment to supervise persons entering and leaving the premise to ensure local noise nuisance is avoided.

13. One of the staff identified in (12) above shall remain on the premises for a period of no less than 30 minutes after the premises has closed. During this time the person nominated shall ensure that patrons leaving the building do so in a quiet manor and that the car park is supervised to prevent people congregating and causing noise.

14. No soliciting for custom, including the distribution of leaflets, shall take place from the premises, immediately outside the premises or in the vicinity of the premises. The licensee shall not use or cause or permit the use of unauthorised advertisements (fly posting) to advertise events, exhibitions, publications or recordings, and shall take all reasonable steps to ensure that unauthorised advertising (fly posting) connected with events at the premises does not take place. NOTE : This does not prohibit the distribution of leaflets to persons within the premises.

15. There be on duty upon the premises during the whole time that the members of the public are present a sufficient number of competent adult staff who shall have been specially instructed by the licensee or person nominated by him as to their duties in the event of an emergency. The instruction given to staff shall include training on the avoidance of panic and the safe evacuation of the premises. Such staff shall not be engaged in any duties which would hinder the prompt discharge of their duties in the event of any emergency or entail their absence from that floor, tier, or auditorium where they are on duty. Such staff shall not be engaged in any sales duties which involve the use of trays or similar equipment when the normal lighting is dimmed or extinguished.

16. Where the premises are used for a closely seated audience or have a maximum accommodation of more than 300 persons, unless the Licensing Authority requires or consents otherwise there shall be a minimum of two members of staff on duty on each floor or tier of the auditorium where the public, up to a number not exceeding 500, are present on that floor or tier and one additional member of staff for each additional 250 persons or part thereof present on that floor or tier provided that: (a) if an auditorium has only one floor or tier and seats 250 persons or less the number of staff on duty in that auditorium shall be not less than one; (b) only one member of staff is required to be on duty on any floor or tier of an auditorium when the number of persons present on that floor or tier does not exceed 100.

17. Entertainment specially presented for children shall not be given without the Licensing Authority's consent. At least seven days' notice shall be given to the Licensing Authority of any intention to provide such

entertainment. During the whole time that performances are specially presented for children: (a) A member of staff shall be stationed in the vicinity of each exit from any level occupied by children provided that on each level the minimum number of staff on duty shall be: Stalls - 1 member of staff per 100 children or part thereof, All other levels - 1 member of staff per 50 children or part thereof; (b) No child unless accompanied by an adult shall be permitted in the front row of any balcony; (c) Standing shall not be permitted.

18. No poster, advertisement, photograph, sketch, synopsis or programme shall be displayed, sold or supplied anywhere by or on behalf of the licensee which is unsuitable for general exhibition. If the licensee is notified by the Licensing Authority in writing that it objects under this condition to a poster, advertisement, photograph, sketch, synopsis or programme, it shall not be displayed, sold or supplied.

19. The licensee shall ensure that no noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

20. Dancing shall be restricted to the areas approved by the Licensing Authority for that purpose.

21. Overcrowding shall not be permitted in any part of the premises.

22. The approved arrangements at the premises, including means of escape provisions, fire warning and fire fighting equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.

23. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the approved arrangements. In restaurants and other premises where chairs and tables are provided clear gangways shall be provided in accordance with the approved arrangements. No changes shall be made to the approved layout of the premises without the consent of the Licensing Authority. All exit doors shall be available at all material times without the use of a key, code, card or similar means. Any fastenings or electrically controlled locks shall be approved by the Licensing Authority. Any approved removable security fastenings shall be removed from the doors prior to opening the premises to the public. All such fastenings shall be kept in an approved position. All fire doors shall be maintained effectively self closing and not held open other than by an approved device. Fire resisting doors to ducts, service shafts and cupboards shall be kept locked shut. The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.

24. Only hangings, curtains, upholstery and temporary decorations, complying with the relevant British (or where appropriate European) Standard shall be used. Where necessary these shall be periodically tested for flame resistance and re-treated as necessary to the satisfaction of the Licensing Authority.

25. At premises licensed for stage presentations and at other premises where the Licensing Authority so requires, at least one member of staff shall be adequately trained by a recognised authority in fire-prevention and extinction. Such person shall act as duty fire officer and shall not be engaged in other duties which conflict with this primary duty and shall be readily identifiable and distinguishable from other members of staff. Additional trained staff shall be employed if for any reason the Licensing Authority considers necessary. All parts of the premises shall be inspected by an appropriately trained member of staff at the end of every separate performance in order to ensure no fire exists and to identify any possible fire risk. The licensee shall ensure that a log book is kept to record the holding of staff fire drills and the carrying out of checks. The licensee or duty manager shall initial the log book weekly and the book shall be open to inspection at any reasonable time by authorised officers.

26. At least 7 days' notice shall be given to the Licensing Authority of any proposal to use scenery or properties and such scenery or properties shall only be used with the consent of the Licensing Authority. Scenery and properties shall only be stored in approved areas and where permitted to be stored on the stage shall be limited to the approved amounts. The doors to any scenery store shall be kept closed during performances. The scenery and properties used on an open stage shall be restricted to that of the actual production. No other storage shall be permitted in the stage area.

27. The safety curtain (where provided) shall be tested immediately before or during each performance.

28. Any entertainment which involves special risks (e.g. firearms, skating to music) may only be given with the Licensing Authority's consent. At least 7 days' notice shall be given to the Licensing Authority and save in exceptional circumstances exact details of the proposal including the date and time of any proposed rehearsal.

29. The use of special effects (e.g. lasers, dry ice and smoke machines, strobe lighting, real flame, pyrotechnics) or the bringing onto the premises of any explosive or flammable substance may only be permitted with the consent of the Licensing Authority. At least seven days' notice shall be given to the Licensing Authority detailing the exact proposal including the date and time of any proposed rehearsal. Special effects shall only be used where the desired effect cannot be achieved using other safer means (e.g. by mechanical devices).

30. Pyrotechnics, explosives or other highly flammable substances shall only be stored in areas approved by the Licensing Authority and subject to the following provisions: (a) Firearms and replica firearms including blank ammunition, shall be stored in a secure area to the satisfaction of the Licensing Authority and the police. They shall be under the control of a responsible person, who shall be responsible for the removal and return of all firearms. Firearms shall only be removed from the store (with the amount of ammunition required for the scene) immediately prior to use and returned to the store immediately after use. All discharged cartridges etc. must also be accounted for; and (b) Storage areas and containers used shall be indicated by the explosive/inflammable symbol on the door or lid.

31. Entertainment commonly known as a pop concert shall not be given without the Licensing Authority's consent. At least one month's notice shall be given in the event of any intention to use the premises for a pop concert. The application shall give the names of the groups or artists booked to appear (if known) together with an indication of the age and profile of the audience the entertainment is expected to attract.

32. A sufficient number of suitable receptacles for refuse storage shall be provided to the satisfaction of the Licensing Authority in approved positions. These receptacles shall be maintained in a clean condition.

33. In the absence of adequate daylight in any area used by the public the management lighting in such areas shall be fully in operation whilst the public are on the premises. If essential to the entertainment and agreed by the Licensing Authority, lighting in the entertainment area (except for fire safety signs) may be reduced or extinguished provided : (i) the lighting is controlled from a position with a clear view of the audience; (ii) an operator stands by such controls whilst the lighting is reduced or extinguished who shall restore the management lighting in the event of any emergency.

34. The escape lighting installation, including its load, shall not be altered without the consent of the Licensing Authority. Any escape lighting battery shall be fully charged before the admission of the public. Should the normal lighting fail and the escape lighting system have a one hour capacity the public shall leave the premises within 30 minutes unless within that time the normal lighting has been restored and the batteries are being re-charged. If the escape lighting system has a three hour capacity the public shall leave the premises within one hour unless within that time the normal lighting has been restored and the batteries are being re-charged. If the patrons have left the premises they shall not be re-admitted until normal lighting has been fully restored and the battery or batteries fully recharged.

35. Temporary electrical installations shall be inspected and certified by a competent person before they are put into use. A copy of the certificate shall be sent to the Licensing Authority. Such temporary electrical installations shall only be acceptable for a period of up to 3 months. This period may be extended subject to a satisfactory electrical test and inspection report being submitted to the Licensing Authority at the end of each 3 month period.

36. The premises shall be effectively ventilated at all material times. In theatres and similar auditoria where the ventilation system is designed to maintain a positive air pressure balance in the auditorium the ventilation system shall be operated so as to maintain the pressure balance at all material times.

37. Cylinders for the storage of compressed air, oxygen, or other gases or liquids under pressure shall not be used except with the consent of the Licensing Authority. At least 14 days' notice in writing shall be given to the Licensing Authority of any proposal to use such apparatus. NOTE: This rule does not apply to gas cylinders fitted in connection with the dispensing of beverages.

Annex 3 - Conditions attached after a hearing by the Licensing Authority

Not applicable

Licensing Act 2003**PART A – PREMISES LICENCE**

Granted by the London Borough of Enfield as Licensing Authority

Premises Licence Number : **LN/200800171**

Part 1 – Premises Details

Postal address of premises :

Premises name : **Willow**

Telephone number : **020 8882 5163**

Address : **Public House 235 Winchmore Hill Road London N21
1QA**

Where the licence is time-limited, the dates : **Not time limited**

The opening hours of the premises, the licensable activities authorised by the licence and the times the licence authorises the carrying out of those activities :

- (1) **Open to the Public - Whole Premises**
- | | |
|---|----------------------|
| Sunday : | 09:00 - 23:30 |
| Monday : | 09:00 - 23:30 |
| Tuesday : | 09:00 - 23:30 |
| Wednesday : | 09:00 - 23:30 |
| Thursday : | 09:00 - 23:30 |
| Friday : | 09:00 - 00:30 |
| Saturday : | 09:00 - 00:30 |
| Sunday preceding Early May Bank Holiday : 09:00 - 00:30 | |
| Sunday preceding Spring Bank Holiday : 09:00 - 00:30 | |
| Sunday preceding Summer Bank Holiday : 09:00 - 00:30 | |
| Sunday preceding Easter Monday : 09:00 - 00:30 | |
| Sunday preceding Christmas Day (If on a Monday) : 09:00 - 00:30 | |
| Sunday preceding Boxing Day (If on a Monday) : 09:00 - 00:30 | |
| New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day. | |

- (2) **Supply of Alcohol - On Supplies**
- | | |
|-------------|---------------|
| Sunday : | 10:00 - 23:00 |
| Monday : | 10:00 - 23:00 |
| Tuesday : | 10:00 - 23:00 |
| Wednesday : | 10:00 - 23:00 |
| Thursday : | 10:00 - 23:00 |
| Friday : | 10:00 - 00:00 |
| Saturday : | 10:00 - 00:00 |
- Sunday preceding Early May Bank Holiday : 09:00 - 00:30
Sunday preceding Spring Bank Holiday : 09:00 - 00:30
Sunday preceding Summer Bank Holiday : 09:00 - 00:30
Sunday preceding Easter Monday : 09:00 - 00:30
Sunday preceding Christmas Day (If on a Monday) : 09:00 - 00:30
Sunday preceding Boxing Day (If on a Monday) : 09:00 - 00:30
New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day.

- (3) **Live Music - Indoors**
- | | |
|-------------|---------------|
| Sunday : | 09:00 - 23:00 |
| Monday : | 09:00 - 23:00 |
| Tuesday : | 09:00 - 23:00 |
| Wednesday : | 09:00 - 23:00 |
| Thursday : | 09:00 - 23:00 |
| Friday : | 09:00 - 00:00 |
| Saturday : | 09:00 - 00:00 |
- Sunday preceding Early May Bank Holiday : 09:00 - 00:00
Sunday preceding Spring Bank Holiday : 09:00 - 00:00
Sunday preceding Summer Bank Holiday : 09:00 - 00:00
Sunday preceding Easter Monday : 09:00 - 00:00
Sunday preceding Christmas Day (If on a Monday) : 09:00 - 00:00
Sunday preceding Boxing Day (If on a Monday) : 09:00 - 00:00
Sunday preceding New Years Day (If on a Monday) : 09:00 - 00:00

- (4) **Recorded Music - Indoors**
- | | |
|-------------|---------------|
| Sunday : | 09:00 - 23:00 |
| Monday : | 09:00 - 23:00 |
| Tuesday : | 09:00 - 23:00 |
| Wednesday : | 09:00 - 23:00 |
| Thursday : | 09:00 - 23:00 |
| Friday : | 09:00 - 00:00 |
| Saturday : | 09:00 - 00:00 |
- Sunday preceding Early May Bank Holiday : 09:00 - 00:00
Sunday preceding Spring Bank Holiday : 09:00 - 00:00
Sunday preceding Summer Bank Holiday : 09:00 - 00:00
Sunday preceding Easter Monday : 09:00 - 00:00
Sunday preceding Christmas Day (If on a Monday) : 09:00 - 00:00
Sunday preceding Boxing Day (If on a Monday) : 09:00 - 00:00
New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day.

(5) **Performance of Dance - Ground Floor ONLY - Indoors**

Sunday :	09:00 - 23:00
Monday :	09:00 - 23:00
Tuesday :	09:00 - 23:00
Wednesday :	09:00 - 23:00
Thursday :	09:00 - 23:00
Friday :	09:00 - 23:00
Saturday :	09:00 - 23:00

(6) **Facilities for Making Music - Ground Floor ONLY - Indoors**

Sunday :	-
Monday :	-
Tuesday :	-
Wednesday :	-
Thursday :	-
Friday :	09:00 - 23:30
Saturday :	09:00 - 23:30

(7) **Facilities for Dancing - Ground Floor ONLY - Indoors**

Sunday :	09:00 - 23:00
Monday :	09:00 - 23:00
Tuesday :	09:00 - 23:00
Wednesday :	09:00 - 23:00
Thursday :	09:00 - 23:00
Friday :	09:00 - 23:00
Saturday :	09:00 - 23:00

(8) **Late Night Refreshment - Indoors**

Sunday :	-
Monday :	-
Tuesday :	-
Wednesday :	-
Thursday :	-
Friday :	-
Saturday :	-
Sunday preceding Early May Bank Holiday : 23:00 - 00:00	
Sunday preceding Spring Bank Holiday : 23:00 - 00:00	
Sunday preceding Summer Bank Holiday : 23:00 - 00:00	
Sunday preceding Easter Monday : 23:00 - 00:00	
Sunday preceding Christmas Day (If on a Monday) : 23:00 - 00:00	
Sunday preceding Boxing Day (If on a Monday) : 23:00 - 00:00	
New Year's Eve : 23.00 - 00.00	

Part 2

Name and (registered) address of holder of premises licence :

Name :	Mr Phidias Kouttis
Telephone number :	Not provided
e-mail :	info@act2003.com
Address :	83 Bush Hill Road, London, N21 2DG

Registered number of holder (where applicable) :

Not applicable

Name and (registered) address of second holder of premises licence (where applicable) :

Name :	Mr Simis Kouttis
Telephone number :	079 0423 8814
Address :	83 Bush Hill Road, Winchmore Hill, London, , , N21 2DG,

Name and address of designated premises supervisor (where the licence authorises the supply of alcohol) :

Name :	Mr Simis Kouttis
Telephone number :	Not provided
e-mail :	Not provided
Address :	83 Bush Hill Road, London, N21 2DG

Personal licence number and issuing authority of personal licence held by designated premises supervisor (where the licence authorises the supply of alcohol) :

Personal Licence Number :	LN/200600666
Issuing Authority :	London Borough of Enfield

Premises Licence LN/200800171 was first granted on 21 May 2008.

Signed : 

Date : 19th February 2010

for and on behalf of the

London Borough of Enfield

Licensing Unit, Civic Centre, Silver Street, Enfield EN1 3XH

Telephone : 020 8379 3578

ENFIELD
Council



Annex 1 - Mandatory Conditions

- 1. No supply of alcohol may be made under the premises licence : (a) At a time when there is no designated premises supervisor in respect of the premises licence; or (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.**
- 2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.**
- 3. Where the licence includes a condition that individuals are required to carry out any security activity at specified times at the premises each individual must be licensed by the Security Industry Authority.**

Annex 2 - Conditions consistent with the Operating Schedule

- 4. There shall be no adult entertainment or services, activities or matters ancillary to the use of the premises that may give rise to concern in respect of children.**
- 5. An alarm system shall be installed operated and maintained at the premises.**
- 6. Staff shall be present within the car-park 30 minutes before the premises closes on Fridays and Saturdays in order to supervise the exit of vehicles.**
- 7. The premises must be fitted with a digital Closed Circuit Television (CCTV) system, which must conform to the following points: (1) Cameras must be sited to observe all entrance and exit doors both inside and outside, the garden area and ground floor bar and floor; (2) Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification; (3) Cameras viewing till areas must capture frames not less than 50% of screen; (4) Cameras overlooking floor areas should be wide angled to give an overview of the premises; (5) Be capable of visually confirming the nature of the crime committed; (6) Provide a linked record of the date, time and place of any image; (7) Provide good quality images - colour during opening times; (8) Operate under existing light levels within and outside the premises; (9) Have the recording device located in a secure area or locked cabinet; (10) Have a monitor to review images and recorded picture quality; (11) Be regularly maintained to ensure continuous quality of image capture and retention; (12) Have signage displayed in the customer area to advise that CCTV is in operation; (13) Digital images must be kept for 31 days; (14) Police will have access to images at any reasonable time; (15) The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police on request.**

8. Toilets at the premises shall be checked for any sign of drug use every two hours and a record shall be kept of the times, dates and any issues discovered. These records shall be kept for 28 days.
9. The car-park shall be locked no later than 30 minutes after closing time to prevent members of the public parking in the car park after the premises has closed.
10. Litter bins and wall mounted ashtrays shall be provided outside the premises.
11. All external doors and windows to be kept closed but not locked whilst live or recorded music is being played.
12. The management at approximately hourly intervals shall make subjective assessments of noise levels at the perimeter of the premises whilst regulated entertainment is provided, to ensure that noise from the premises does not cause disturbance to local residents. Records shall be kept of the times, dates and any issues discovered. These records shall be kept for 28 days. Staff shall be trained in the action to take if they believe the premises may be causing a disturbance to local residents. Records must be made available upon request by an authorised officer of the Council.
13. Staff shall actively discourage patrons from congregating around the outside of the premises, except in the designated smoking area, after 23:00.
14. No seating shall be permitted in the external area to the front of the premises.
15. A minimum of two registered door supervisors shall be employed on the ground floor of the premises on Friday and Saturday nights from 21:00 until 30 minutes after closing or until the last customers has left.
16. The duties of these staff will include the supervision of persons leaving and entering the premises to ensure that this is achieved without causing nuisance to local residents.
17. At least six prominent, clear and legible notices shall be displayed throughout the premises, including all toilets warning customers that drug use will not be tolerated.
18. The premises shall operate the Local Authority or similar proof of age scheme and display the relevant material. Only passport, photographic driving licences and ID with the P.A.S.S. logo (Proof of Age Standards Scheme) may be accepted.
19. The beer garden shall not be used after 23:00 except for access / egress to the premises and by those using the designated smoking area.
20. An external area shall be designated for the use of smokers from 23:00 until closing time. There shall be no more than 10 persons using this designated area during these times. The designated area shall be adequately supervised by staff to control the number and behaviour of patrons so as to

not cause noise nuisance. Notices shall be displayed in the area specifying the terms of its use and asking patrons to respect the needs of local residents and to use the area quietly. No alcoholic drinks or glass containers shall be taken into the designated smoking area during these times.

21. A noise-limiting device shall be installed to any amplification equipment in use at the premises. The noise-limiting device shall be maintained in effective working order and set to interrupt the electrical supply to any amplifier should the sound of music be audible at the boundary of any neighbouring property.

22. Prominent, clear and legible notices shall be displayed at all public exits from the premises and the car park requesting customers respect the needs of local residents and leave the premises and area quietly.

23. Children aged under 15 years shall only be permitted on the ground floor of the premises up until 19:00 and if they are accompanied by an adult.

24. Children aged 15 years and over shall only be permitted on the ground floor of the premises up until 21:00 and if they are accompanied by an adult.

25. Children under 18 shall be permitted in the first floor restaurant.

26. All those providing regulated entertainment at the premises shall be briefed prior to events taking place with regard to the premises licence conditions and the use of the sound limiter. They must sign a booking form confirming they have been informed of and understood the terms of use.

27. A record of refused sales shall be kept on the premises and completed when necessary. This record shall be made available to Police and/or the Local Authority upon request and shall be kept for at least one year from the date of the last entry.

28. All staff involved in the sale of alcohol shall receive induction and refresher training (at least every three months) relating to the sale of alcohol.

29. All training relating to the sale of alcohol shall be documented and records kept at the premises. These records shall be made available to the Police and/or Local Authority upon request and shall be kept for at least one year.

30. There shall be no admission or re-admission to the premises after 23:00 except by those who have been outside using the smoking area. Customers coming directly from the upstairs restaurant shall also be permitted to enter the ground floor area after 23:00.

31. No speakers shall be positioned in the ground floor conservatory area.

Annex 3 - Conditions attached after a hearing by the Licensing Authority

Not applicable

